



Mosaic, Dewey & Kaye's free electronic newsletter, is published twice every month and reaches over **8,000 qualified nonprofit professionals**. Targeting organizations in PA, OH and WV, this cost-effective resource is a must for regional nonprofit organizations seeking qualified applicants for open positions. The first issue each month contains articles and tips pertinent to today's nonprofit organizations, as well as a listing of job openings. The second issue each month is dedicated solely to job openings. Jobseekers can access new job listings by viewing the JobsWatch webpage at any time. The cost to post a position is **only \$75.00** for nonprofit organization.

BENEFITS:

- Your job announcement will be emailed directly to thousands of qualified individuals seeking employment opportunities in the nonprofit sector.
- Additionally, you'll receive a 30 day posting on the JobsWatch webpage at www.deweykaye.com/jobswatch
- All postings have a clear header line: Position, Organization – City, State. (Please be sure this information is specified when sending your announcement to us).
- You may have your posting appear in the "Featured Jobs" list. This list appears in a prominent position in the Mosaic newsletter. The fee for this upgraded service is \$150 for nonprofit organizations. Please specify if you would like this upgrade.
- There is no need to call to have posting removed. Postings are removed automatically after 30 days and after being included in at least two issues of Mosaic. Removed postings may be re-posted at the same rates.

HOW TO SUBMIT A POSITION ANNOUNCEMENT:

- E-mail your posting as text only (no formatting), as a MS word attachment to: jobswatch@deweykaye.com. Please be sure directions on how to apply for the position are included.
- Postings are accepted on an ongoing basis and are posted within three business days of receipt by Dewey & Kaye. You will receive a confirmation once it has been posted.
- We will invoice you for this service, or you can pay by credit card. Please specify where the invoice should be sent when emailing us your submission.

Questions? Please contact Dawn Kopp at dkopp@deweykaye.com or 412-434-1335.

Submit unformatted job announcements to jobswatch@deweykaye.com.

View the *Mosaic* webpage and find archived issues of the newsletter at www.deweykaye.com/mosaic.